



Apprenticeships and  
Employability courses



# An introduction to



Babington has been established since **1974** as a training provider.



There are centres in **10 locations** throughout the UK.



There are Candidate Engagement Resources in each location to **support** our potential learners.



Babington's mission is to ensure every learner has a **positive outcome** when they engage with us.



We provide in-depth **advice and guidance** sessions



We make sure to engage in the right way to **achieve success** for our learners.

Right learner, right programme, right time.



ENHANCING SKILLS

## Our Free Courses

- Functional Skills Maths
- Functional Skills English
- Customer Service
- Employability
- Digital Skills
- Team Leading
- Leadership and management

- Courses are **free** (candidates must be over 19 to be accepted)
- Duration varies (dependent on programme)
- Online learning **supported by a tutor**



# Apprenticeships

- Property
- Financial Services
- IT
- Digital Marketing
- Leadership and Management
- HR
- Project Management
- Regulatory Compliance
- Learning and Development
- Accountancy

- Programmes can last 18 months to 24 months (depending on level)
- Supported by an employer and paid an apprenticeship salary
- Qualification awarded at the end of the programme
- Progression up to the next level is possible
- Supported in the workplace by a skills coach
- Must attend online/classroom delivery (duration is programme dependant)
- Babington will help you find the right employer to support your apprenticeship.



## APPRENTICESHIPS

### CV SUPPORT

CV (Curriculum Vitae) is really IMPORTANT document when applying for Apprenticeships. A CV is a personal marketing document used to sell yourself to prospective employers.

CVs should be a professional and highlight your why you are best for the apprenticeships.

Employers will ultimately select people to interview from your CV.

Your CV should include:

- Full Name
- Location (Address, City and Postcode)
- Contact number
- Email address
- Personal Profile – a short synopsis
- Experience and employment history
- Education and Qualifications
- Key Skills
- Hobbies and Interests
- References





If you have been successful for an interview you will need to make sure you are prepared before you attend. You will need to consider:



HYGIENE

BODY LANGUAGE



SPEECH

APPEARANCE



RESEARCH

Have you looked at different questions you could be asked in an interview? Are they competency based? Do you have questions to ask at the end of the interview?





## Schools

### How can Babington help?

1. Attendance at Careers fairs– interactive activity and information,
2. Workshops in school
3. Workshops in college/provider setting
4. 1 to 1 career guidance
5. CV and interview prep information, advice and guidance
6. Mock interviews – over teams
7. Question and answer sessions – for parents and students
8. Sessions specifically tailored to Key Stage 3 and 4
9. Parental communication and meetings pre and post Covid (face to face/Zoom/Teams/Googlemeet etc)



# Next Steps

- If you are interested in any of these opportunities, please let your work coach know which programme you are interested in and they can refer you to the right Babington Candidate Engagement Resourcer.
- You will be contacted within 24 hours of Babington receiving your contact details.
- Babington will help you chose the right course for you to make sure you are successful.



# THANK YOU

Developing Better Futures

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